

**Officer: Sustainable Mobility
(ICLEI Europe, Freiburg, Germany)
Start date: 01 September 2018
Duration: 12 months (extension intended)
Deadline for application: 25 June 2018**

Do you want to contribute to making our cities better places to live?

ICLEI – Local Governments for Sustainability is the leading global network of cities committed to building a sustainable future. With our 1500 members and 15 offices worldwide, ICLEI impacts over 1/4 of the global urban population. We have recently celebrated our 25th anniversary and are proud to cover an ever-growing range of topics relevant to cities worldwide.

ICLEI's European Secretariat is based in Freiburg (Germany) and, as the importance of sustainability on the local level grows, so does our organisation. To support our new projects on network-building and social innovation, we are looking for an explorative and open-minded Officer to join our Governance & Social Innovation team.

Working with us, you will have an **opportunity** to:

- Deepen your understanding of how cities design and implement sustainability policies, what kind of challenges they face and how best to support them;
- Work alongside leading urban researchers and practitioners on a broad portfolio of international projects, addressing current hot topics;
- Contribute to national and international processes shaping urban policies;
- Be part of an internationally recognised organisation that inspires, supports and critically evaluates new trends in sustainable urban development;
- Enjoy flat hierarchies, space for personal development and fair working conditions.

We are looking for a person that meets the following **criteria**:

- Interested in sustainable urban development, with professional experience in sustainable urban mobility areas such as SUMP, cycling, car-sharing, e-mobility, urban transport infrastructure, integrated mobility strategies etc.;
- Experienced in working in a project-based environment, ideally with international projects for and with local governments (at least 2 years);
- Good communicator in person and in writing, confident in interacting with partners ranging from grassroots organisations to ministries;
- Proficient in English, spoken and written, additional language(s) an asset;
- Reliable, curious, able to work independently and keep calm in a fast-paced, international environment.

Your job description will include the following **main tasks**, with possibility to evolve as you gain experience:

- Design and implementation of collaborative projects related to sustainable urban mobility (e.g. EU-funded), including delivery of consultancy services for local governments;

- Design and facilitation of events, ranging from hands-on trainings to international project meetings and conferences;
- Researching and drafting publications addressed to urban practitioners, including reports, case studies or news articles;
- Representing ICLEI at events and giving presentations;
- Project management, including communication with project partners and funders, reporting and general administrative tasks.

Initially we offer a 1-year contract, with extension intended and a gross salary according to Officer position in ICLEI's salary grid (indicative: EUR €42.000 - €44.400 per annum for 100%), 40h working week with 6 weeks paid leave per annum.

Working language is English, frequent travel within Europe foreseen.

Please note that applicants must – due to legal reasons – hold EU citizenship or valid EU residence permit and a valid German work permit. Applications not meeting these conditions can unfortunately not be considered.

Please apply in writing, including a CV and letter of motivation to:

jobs.europe@iclei.org

For more information about ICLEI visit:

www.iclei-europe.org

ICLEI Europe's Equal Opportunity and Employment Policy

ICLEI Europe's hiring policy is geared to ensure that the organisation hires employees without regard to their race, colour, religion, national origin, citizenship, age, sex, marital status, socio-economic background or sexual orientation. ICLEI's policy is that applicants for employment and career progression are considered solely on the basis of their qualifications and competencies.