



**Officer: Governance & Social Innovation  
'Integrated Management' (German native speaker)**

**Start date: 01 October 2021**

**Duration: 24 months (extension intended)**

**Location: Freiburg, Germany**

**Deadline for application: 26 July 2021**

**ICLEI European Secretariat**

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Do you want to contribute to making our cities better places to live?

ICLEI – Local Governments for Sustainability is a global network working with more than 2500 local and regional governments committed to sustainable urban development. Active in 125+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development.

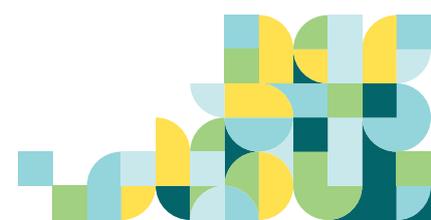
ICLEI's European Secretariat is based in Freiburg (Germany), with specialized offices in Brussels and Berlin, and more than 100 staff from all over Europe and beyond, covering a broad variety of professional disciplines.

Working with us, you will have an **opportunity** to:

- Deepen your understanding of how cities design and implement sustainability policies, what kind of challenges they face and how best to support them;
- Work alongside leading urban researchers, politicians and practitioners on European projects, providing solutions for today's urban challenges;
- Contribute to European and international processes shaping urban policies, such as the EU Green Deal, the New European Bauhaus, the UN SDGs, and others;
- Be part of an internationally recognised organisation that inspires, supports and critically evaluates new trends in sustainable urban development;
- Enjoy flat hierarchies, an amiable and trustful work atmosphere, space for personal development and fair, flexible working conditions in a family friendly certified organisation.

We are looking for a person that meets the following **criteria**:

- Sound understanding of sustainable urban development, ideally with a focus on issues like sustainability management, integrated planning, participatory governance and social innovation;
- At least 3 years of professional experience working in a project-based environment, ideally with international projects for and with local governments;
- Good communicator in person, online and in writing, confident in interacting with partners ranging from grassroots organisations to ministries;
- Native German language skills and full English proficiency, spoken and written; more languages are an asset;
- Reliable, curious, able to work independently and keep calm in a fast-paced, international environment.



Your position will include the following **main tasks**:

- Designing and implementing collaborative project tasks and consultancy services for cities related to sustainability management and governance, both in German and English;
- Organising and facilitating events, ranging from hands-on trainings to international project meetings and conferences;
- Researching and drafting publications addressed to urban practitioners, including reports, case studies or news articles;
- Project management, including communication with project partners and funders, reporting and general administrative tasks;
- Contributing to the acquisition of new projects and to writing project proposals.

We offer a limited contract until the end of September 2023 with the potential for extension, with a gross salary according to Officer position in ICLEI's salary grid (indicative: EUR 43.200 – 45.600 per annum), 40h working week with 6 weeks paid leave per annum. Working language is English, frequent travel within Europe foreseen.

Please note that applicants must – due to legal reasons – hold EU citizenship or valid EU residence permit and a valid German work permit. Applications not meeting these conditions can unfortunately not be considered.

**Deadline for application: 26 July 2021**

**Please apply in writing, including a CV and letter of motivation to:**  
[jobs.europe@iclei.org](mailto:jobs.europe@iclei.org)

Be aware that applications are reviewed continuously upon arrival; therefore, application as soon as possible is advisable.

For more information about ICLEI visit:  
[www.iclei-europe.org](http://www.iclei-europe.org)

### **ICLEI Europe's Equal Opportunity and Employment Policy**

ICLEI Europe's hiring policy is geared to ensure that the organisation hires employees without regard to their race, colour, religion, national origin, citizenship, age, sex, marital status, socio-economic background or sexual orientation. ICLEI's policy is that applicants for employment and career progression are considered solely based on their qualifications and competencies.

