



Job title: Officer - Governance & Social Innovation

Start date: 01 July 2022 or later

Duration: 2 years (extension intended)

Location: Freiburg, Germany

Deadline for application: 15 May 2022

ICLEI European Secretariat

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Do you want to contribute to making our cities better places to live?

ICLEI – Local Governments for Sustainability is a global network working with more than 2500 local and regional governments committed to sustainable urban development. Active in 125+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development.

ICLEI's European Secretariat is based in Freiburg (Germany), with satellite offices in Brussels and Berlin. ICLEI Europe has more than 100 talented staff from all over Europe and beyond, covering a broad variety of professional disciplines and expertise.

Working with us, you will have **opportunities** to:

- Deepen your understanding of how cities design and implement sustainability policies, what kind of challenges they face and how best to support them;
- Work with leading urban researchers, politicians and practitioners on European research and innovation projects, to provide solutions for today's urban challenges;
- Contribute to European and international processes that influence urban policies, such as the EU Green Deal, the New European Bauhaus, the UN SDGs, and others;
- Be part of an internationally-recognised organisation that inspires, supports and critically evaluates new trends in sustainable urban development;
- Grow professionally in a flexible, family-friendly work environment with opportunities for personal development, European travel, and professional cultural exchange.

We are looking for a new colleague to join the Governance and Social Innovation team with the following **experience, skills and character**:

- Solid understanding of integrated sustainable urban development principles and processes, with an interest in governance innovation (particularly climate governance), citizen and stakeholder engagement, low-carbon lifestyles and behaviour change, alternative economic models, and territorial wellbeing;
- At least 2 years of professional experience working in a project-based environment, ideally for and with local governments or other urban actors;
- Good oral and written communication;
- Confident interacting and collaborating with a wide range of partners, from grassroots organisations to ministries;
- Proficient in English and at least one other European language, spoken and written; more languages are an asset;
- Curious, creative, collaborative, while able to work independently and stay grounded in a dynamic, sometimes fast-paced, international environment.



Your position will include the following **main tasks**:

- Designing, implementing, and assessing integrated approaches and innovative governance models for cities related to sustainability management and supporting Europe's ambitious climate goals;
- Event organisation and facilitation (virtual, hybrid and in-person), including trainings, interactive workshops, international project meetings, and conferences;
- Researching and drafting publications targeted to urban practitioners, including reports, briefs, case studies and news articles;
- Basic project management, including communication with project partners and funders, reporting and general administrative tasks;
- Contributing to project acquisition efforts, including concept development and project design, writing, and budgeting.

We offer an initial limited contract (24 months) with high potential for extension and promotion, a gross salary according to the Officer position in ICLEI's salary grid (indicative: EUR 41.400 – 45.600 per annum), a 40h working week with flexible/hybrid work times and 6 weeks of paid leave per annum. Working language is English, and occasional travel within Europe is foreseen.

Please note that applicants must – due to legal reasons – hold EU citizenship or a valid EU residence permit and a valid German work permit. Applications not meeting these conditions can unfortunately not be considered.

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Please apply in writing, including a CV and letter of motivation to:
jobs.europe@iclei.org

Be aware that applications are reviewed continuously upon arrival; therefore application as soon as possible is advisable.

For more information about ICLEI visit:
www.iclei-europe.org

ICLEI Europe's Equal Opportunity and Employment Policy

ICLEI Europe's hiring policy is geared to ensure that the organisation hires employees without regard to their race, colour, religion, national origin, citizenship, age, sex, marital status, socio-economic background or sexual orientation. ICLEI's policy is that applicants for employment and career progression are considered solely on the basis of their qualifications and competencies.

