Expert: Built Environment & Cultural Heritage

Start date: 01 November 2023
Duration: 24 months (extension intended)
Location: Freiburg, Germany
Deadline for application: 31 August 2023

Do you want to contribute to making our cities better places to live?

ICLEI – Local Governments for Sustainability is a global network working with more than 2500 local and regional governments committed to sustainable urban development. Active in 125+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development.

ICLEI’s European Secretariat is based in Freiburg (Germany), with specialised offices in Brussels and Berlin. ICLEI Europe has more than 140 talented staff from all over Europe and beyond, covering a broad variety of professional disciplines and expertise.

Working with us, you will have opportunities to:

• Deepen your understanding of how cities design and implement sustainability and climate neutrality policies, what kind of challenges they face and how best to support them;
• Work with leading urban researchers, politicians and practitioners on European innovation projects, to provide solutions for today’s urban challenges;
• Contribute to European and international processes that influence urban policies, such as the EU Green Deal, the EU Missions, the New European Bauhaus, the UN SDGs, and others;
• Be part of an internationally recognised organisation that inspires, supports and critically evaluates new trends in (co-)creating sustainable and climate neutral cities;
• Grow professionally in a flexible, family-friendly work environment with opportunities for personal development, European travel, and professional cultural exchange.

We are looking for a new colleague to join our Built Environment and Cultural Heritage team with the following experience, skills and character:

• Sound understanding of (and passion for) sustainable urban development, with a focus on culture, cultural heritage, built environment, the New European Bauhaus initiative and sustainable tourism;
• At least 3 years of professional experience, working in a project-based environment, ideally for and with local governments or other urban actors;
• Good communicator in person and in writing, confident in interacting with partners ranging from cultural and creative sector to research institutes;
• Proficient in English and at least one more European language, spoken and written - more languages are an asset;
• Curious, creative, collaborative, and reliable while able to work independently and stay grounded in a dynamic, sometimes fast-paced, international environment.
Your position will include the following **main tasks**:

- Designing and implementing collaborative projects related to cultural heritage, cultural tourism, the New European Bauhaus and resilient cultural landscapes (e.g., EU-funded);
- Organisation of events, ranging from hands-on trainings to international project meetings and webinars;
- Researching and drafting publications and toolkits addressed to urban practitioners, including reports, case studies or news articles;
- Support in project management, including communication with project partners and funders, reporting and general administrative tasks;
- Contributing to project acquisition efforts, including concept development and project design, writing, and budgeting.

**We offer you** the following conditions:

- Initial 24 months contract with high potential for extension;
- Gross salary according to the Expert position in ICLEI’s salary grid (indicative: EUR 46.800 – 51.600 per annum);
- Place of work: Freiburg/Germany;
- 40h working week with flexible working time and the possibility to work up to 50% remote;
- 6 weeks of paid leave per annum;
- Working language is English;
- Occasional travel within Europe is foreseen.

Please note that applicants must – due to legal reasons – hold EU citizenship or valid EU residence permit and a valid German work permit. Applications not meeting these conditions can unfortunately not be considered.

**Deadline for application: 31 August 2023**

Please apply in writing, including a CV and letter of motivation to: jobs.europe@iclei.org

Be aware that applications are reviewed continuously upon arrival; therefore, application as soon as possible is advisable. For more information about ICLEI visit: www.iclei-europe.org

**ICLEI Europe’s Equal Opportunity and Employment Policy**

ICLEI Europe’s hiring policy is geared to ensure that the organisation hires employees without regard to their race, colour, religion, national origin, citizenship, age, sex, marital status, socio-economic background or sexual orientation. ICLEI’s policy is that applicants for employment and career progression are considered solely based on their qualifications and competencies.