Expert: Urban Just Transitions

Start date: 01 November 2023 (or earlier)
Duration: 24 months
Location: Freiburg, Germany
Deadline for application: 21 August 2023

Do you want to contribute to making our cities better places to live?

ICLEI – Local Governments for Sustainability is a global network working with more than 2500 local and regional governments committed to sustainable urban development. Active in 125+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development.

ICLEI’s European Secretariat is based in Freiburg (Germany), with specialised offices in Brussels and Berlin. ICLEI Europe has more than 140 talented staff from all over Europe and beyond, covering a broad variety of professional disciplines and expertise.

Working with us, you will have opportunities to:

- Deepen your understanding of how cities design and implement sustainability policies, what kind of challenges they face and how best to support them;
- Work with leading urban researchers, politicians and practitioners on European research and innovation projects, to provide solutions for today’s urban challenges;
- Contribute to European and international processes that influence urban policies, such as the EU Green Deal, the New European Bauhaus, the UN SDGs, and others;
- Be part of an internationally-recognised organisation that inspires, supports and critically evaluates new trends in sustainable urban development;
- Grow professionally in a flexible, family-friendly work environment with opportunities for personal development, European travel, and professional cultural exchange.

We are looking for a new colleague to join the Just Transition team with the following experience, skills and character:

- Demonstrated experience with sustainability- / climate- / just transition- related policy in an EU context, ideally for the local and/or regional level;
- At least 3 years of relevant professional experience, working in a project-based environment, ideally for and with local governments or other urban actors;
- Proven expertise drafting policy-oriented copy (e.g., position papers, policy briefs) and drafting responses to consultations from the EU institutions;
- Confident communication, interaction and collaboration with partners ranging from grassroots organisations to EU institutions;
- Proficient in English, spoken and written, ideally also French;
- Curious, creative, collaborative, while able to work independently and stay grounded in a dynamic, sometimes fast-paced, international environment.
Your position will include the following main tasks:

- Collaborative implementation of service contracts and projects on sustainability management and governance with and for cities, with strong contribution to the strategic and conceptual development of the just transition area, including policy advocacy, strategic communication and liaison with relevant organisations and partners;
- Event organisation and facilitation (virtual, hybrid and in-person), including interactive workshops, international project meetings, and conferences;
- Researching and drafting texts targeting policymakers, and responding to policy consultations;
- Project management, including communication with project partners and funders, reporting and general administrative tasks;
- Contributing to project acquisition efforts, including concept development and project design, writing, and budgeting.

We offer you the following conditions:

- Initial 24 months contract with high potential for extension;
- Gross salary according to the Expert position in ICLEI’s salary grid (indicative: EUR 46,800 – 51,600 per annum);
- Place of work: Freiburg/Germany;
- 40h working week with flexible working time and the possibility to work up to 50% remote;
- 6 weeks of paid leave per annum;
- Working language is English;
- Occasional travel within Europe is foreseen.

Please note that applicants must – due to legal reasons – hold EU citizenship or valid EU residence permit and a valid German work permit. Applications not meeting these conditions can unfortunately not be considered.

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Please apply in writing, including a CV and letter of motivation to:
jobs.europe@iclei.org

Be aware that applications are reviewed continuously upon arrival; therefore, application as soon as possible is advisable. For more information about ICLEI visit:
www.iclei-europe.org

ICLEI Europe’s Equal Opportunity and Employment Policy

ICLEI Europe’s hiring policy is geared to ensure that the organisation hires employees without regard to their race, colour, religion, national origin, citizenship, age, sex, marital status, socio-economic background or sexual orientation. ICLEI’s policy is that applicants for employment and career progression are considered solely based on their qualifications and competencies.